LAB PROJECT PROPOSAL FORM

Proposal Due Date: March 15

Please turn in to the Administrative Office in McClung Tower (Room 206)

Note: Blanks will expand as you type in them. Please read Instruction Document before completing form.

YOUR NAME : ________________________________

EMAIL : ____________________________________

PHONE : ____________________________________

DATE : ________________________________

Faculty Sponsor's Name: ______________________

Sponsoring Organization: ______________________

PROJECT DETAILS

Title: _______________________________________

Playwright: __________________________________

Publisher: __________________________________

Please note that YOU ARE RESPONSIBLE FOR SECURING and PAYING ANY ROYALTIES REQUIRED FOR PRODUCING YOUR SHOW. This can run anywhere from $75-150/performance. The department may offer some scholarship/support money to help with this expense, but it will be your responsibility to locate the funding and secure the rights. When securing rights, note that you should apply for Amateur rights with no ticket sales. Due to restrictions form the University, Lab Projects are not allowed to sell tickets.

Genre of Play: ________________________________

Your Role in Project (Director, Playwright, etc.): ________________________________

Director's Name: ________________________________

Previous Directing Experience: ________________________________

List of Completed Theatre Classes: ________________________________

The student must have completed THEA 220, 300, 430, and a design/tech course before being considered for a Lab Theatre Project.
Date of Graduation: [______________________________]

Is this an Honors Project? [_________] For What Program?: [__________________________________________]

Cast Requirements: [__________________________________________________________]

Numbers, age, gender, etc. for ALL roles. Include information on any double casting.

Intended Type and Scope of Production: [________________________________________________]

Technical Requirements

Please note that all projects will be charged a fee of $300 for technical coordination that YOU WILL BE RESPONSIBLE FOR. This will cover time with a Rental Coordinator for space and tech coordination, load-in, tech, and strike as outlined in the information sheet. Any additional time needed for more complex projects will be billed at $20/hour. The department may offer some scholarship/support money for this expense but it is ultimately your responsibility.

Basic Floor Plan, Basic Scenic list, and Basic Props list. (Attach printed copy)

Technical Personnel

Costume Designer: [__________________________________________________________]

Set Designer: [______________________________________________________________]

Lighting Designer: [___________________________________________________________]

Light Board Op: [________________________________________________________________]

Sound Designer: [________________________________________________________________]

Sound Board Op: [________________________________________________________________]

Stage Manager: [________________________________________________________________]

Other (list title): [________________________________________________________________]

Other (list title): [________________________________________________________________]

Ideal Timeline: [____________________________________________________________________]

Your Pitch: [________________________________________________________________________]